

City of Dike

Council Meeting Minutes

November 9, 2016

7:00 PM, City Hall

The Dike City Council met in regular session on Wednesday, November 9, 2016 with Mayor Soppe presiding. Council Members present: Chad Cutsforth, Bob Haugebak, Nick Cleveland and Luke Osterhaus. Absent: Sam Kollasch. Also present: Lindsay Nielsen, Shane Metz, Chris Heerkes, Joe Becker, Gary Brons and Michelle O'Reilly.

Consent Agenda – Motion by Osterhaus to approve the consent agenda with the following items: Sheriff's report, library report, approval of minutes as presented and delinquent utility accounts. Seconded by Haugebak. All Ayes. Carried.

Fire/Ambulance Report – The department had one fire call last month along with ten ems calls, training burn and two football games. Chris Heerkes would like the council to approve a new member to the Fire/EMT department Charlotte Opoien. Motion by Cutsforth to approve Charlotte Opoien to the Dike Fire/EMT Department. Seconded by Osterhaus. All Ayes. Carried. Shane asked if the department could help with a possible burn on November 21.

Iowa Interactive – Michelle O'Reilly with Iowa Interactive gave a presentation to the council regarding credit card/debit and echeck payment system the city could utilize. Payport is a web based payment processing system; we would be able to take Visa, American Express, MasterCard and Discover cards along with echecks. Iowa Interactive works with several cities in Iowa and works with the Iowa League of Cities. The only cost to the city would be the purchase of the card swipe, there is a cost to the customer as follows credit card/debit card 2.35% plus \$1.50 per transaction and echeck \$1.50 per transaction. She gave an example of a \$100 utility bill would cost the customer \$100 plus \$3.85 fee to pay the bill by card. The convenience fee goes straight to Iowa Interactive so no shuffling of funds. We would have to sign a one year contract; the library is also interested in this becoming available. Motion by Osterhaus to proceed in signing a contract with Iowa Interactive so the City of Dike can provide credit card/debit card and echeck payment options to the citizens and purchase one card reader at this time. Seconded by Haugebak. All Ayes. Carried.

Sewer Project – Gary with McClure Engineering presented the bids for the sewer project to the council for possible acceptance. The first recommendation was for the Wastewater Treatment Facility Improvements. The lowest responsive, responsible bidder was WRH, Inc. of Amana, IA with a total lump sum bid of \$3,692,500. Bids for the Southeast Sanitary Sewer and Force Main Improvements project were received; all contractors also included bids for the Alternate #1 Gravity Sewer. If the city was to award the contract with the alternative the lowest bidder would be Synergy Contracting, Inc at \$1,188,890.35 or if the city was to reject bid alternate #1 Gravity Sewer the lowest bidder would be Denver Underground at \$470,780. It was discussed to accept the bids with or without the Alternative.

It was also discussed that we could possibly rebid for the Gravity Sewer at a different time. Motion by Osterhaus to reject the bid alternative at this time and accept/award the bids at the next council meeting. Seconded by Haugebak. All Ayes. Carried.

Chicken Ordinance – 2nd reading of amending the ordinance 10, Section 7.2.1 (A) of the municipal code of the City of Dike, Iowa to add chickens, geese and other bothersome animals as a nuisance. Motion by Cutsforth approving the 2nd reading of Ordinance 10, Section 7.2.1(A) of the municipal code of the City of Dike. Seconded by Osterhaus. All Ayes. Carried.

Security Cameras – Motion by Cutsforth to table until December's meeting. Seconded by Cleveland. All Ayes. Carried.

Thalacker – They are having water issue due to drainage tile/ditch; it is not flowing off the land quickly. They have spoken to the city and county about the issue. It was discussed if there is a solution or not.

Utility Bills – Nick researched different options on what the city could use to help lower the amount of delinquent utility accounts. The IAMU suggest using the income offset project, lien on property or withholding car registration. It was also discussed to increase the deposit on utilities, increasing late fees and increase in shutoff/turn-on fees. We will continue to look into these options and discuss more at the next meeting.

Superintendents Report – The Backhoe is broken; Shane is working on getting it apart so it can be looked at. We may need to rent one if not fixed by first snowfall. State Street curb and gutter we are hoping it will still get done this fall. North Street by the high school will be resurfaced beginning Friday and hopefully will be done on Monday the 14th. One of the aerators at the sewer plant went out; the backup is working but slowly. Shane is going to try and fix the broken one. The DNR was here last week for a sanitary survey/review. All went well except for the lead/copper sample plan needs to be updated. Shane will begin working on updating the plan. The ball fields need to be fertilized this fall. Motion by Cutsforth to have the fields fertilized. Seconded by Cleveland. All Ayes. Carried.

Water Tower Repair – The water tower was hit by lightning and a switch went out. They have fixed the switch and all is working again. Cutsforth introduced Resolution #11091601, a resolution to use money from the Water IPAIT account \$2115.20 to pay for the repair bill for the water tower. Seconded by Osterhaus. Roll Call Vote: Ayes: Cutsforth, Haugebak, Cleveland and Osterhaus. Nays: None. Absent: Kollasch. Whereupon the Mayor declared Resolution #11091601, duly adopted.

TIF Certification - Motion by Cutsforth to certify debt with the county auditor prior to December 1, 2016 deadline and to allow TIF revenues to be applied to the Phase B debt, estimated revenue to be \$262,709. Seconded by Osterhaus. All Ayes. Carried.

Annual Financial Report – Motion by Cleveland to approve the Fiscal Year 2016 Annual Financial Report. Seconded by Cutsforth. All Ayes. Carried

Urban Renewal Report – Motion by Cutsforth to approve the Urban Renewal Report. Seconded by Osterhaus. All Ayes. Carried

Trees Forever Account – The city has a Trees Forever saving account with State Bank that is currently dormant. After discussion whether to close or keep open, the city would like to keep the account open.

Financial Reports – Motion by Cutsforth to approve the financial reports. Seconded by Cleveland. All Ayes. Carried.

Bills to be allowed and paid – Motion by Osterhaus to allow the bills to be paid. Seconded by Cleveland. All Ayes. Carried.

| CLAIMS REPORT VENDOR | REFERENCE | AMOUNT |
|--------------------------------|--------------------------------|-----------|
| ALLIANT ENERGY | STREETLIGHT BILL | 287.43 |
| ANN HILLIARD | MILEAGE TO BANK/TRAINING | 38.34 |
| ARNOLD MOTOR SUPPLY | EQUIPMENT REPAIR PARTS | 111.99 |
| BAKER & TAYLOR | BOOKS/DVDS | 1,280.22 |
| CARD CENTER | DUCTHOSE/TRAINING/HOTEL | 728.99 |
| BANKERS TRUST | EL2012A LOAN INTEREST/FEE | 11,227.50 |
| BENINGA SANITATION | GARBAGE | 3,865.62 |
| BLACK HAWK RENTAL | LEAFBLOWER/GRAVELY LAWNMOWER | 6,751.96 |
| BLACK HILLS/IOWA GAS UTILITY | GAS BILL | 266.41 |
| CENTURYLINK | PHONE BILL/INTERNET BILL | 718.2 |
| CITY OF DIKE | ELECTRIC BILL | 2,591.03 |
| CITY OF SIOUX CITY | HOCKEY BOARDS | 1,000.00 |
| CENTRAL IOWA WATER ASSOCIATION | BULK WATER PAYMENT | 9,577.80 |
| THE COURIER | SUBSCRIPTION RENEWAL | 231.68 |
| COVENANT MEDICAL CENTER | TRAINING/TESTING | 175.2 |
| JOHN WEBER | SLUDGE REMOVAL SEWER | 2,364.18 |
| DEMCO | LABELS/PAPER/TAPE/SUPPLIES | 196.99 |
| DES MOINES REGISTER | SUBSCRIPTION RENEWAL | 240.02 |
| DIKE FIRE DEPT | TRAINING IEMSA | 620 |
| INTERNAL REVENUE SERVICE | FED/FICA TAX | 2,335.05 |
| INTERNAL REVENUE SERVICE | FED/FICA TAX | 2,176.17 |
| FLETCHER-REINHARDT COMPANY | ANCHOR ELECTRICAL SUPPLY | 329 |
| FOLLETT SCHOOL SOLUTIONS, INC. | LABELS/SUPPLIES | 174.92 |
| GAIL KITTLESON | LIBRARY SPEAKER FEE | 100 |
| GREENS KEEPER LAWNS | WEED SPRAYING IN CITY | 1,195.00 |
| GRUNDY CO DEVELOPMENT ALLIANCE | DUES GRUNDY CO. DEVEL.ALLIANCE | 3,385.20 |
| GRUNDY COUNTY SHERIFF | SHERIFF CONTRACT | 5,956.67 |
| HACH COMPANY | CHLORINE | 232.04 |
| SHANE METZ | HSA- CITY CONTR | 116.67 |
| ROBERT HEERKES | HSA- CITY CONTR | 233.33 |
| SHANE METZ JR | HSA- CITY CONTR | 233.33 |
| LINDSAY NIELSEN | HSA- CITY CONTR | 233.33 |
| IA DIV OF LABOR SERVICES | BOILER INSPECTION | 40 |
| IMWCA | WORKER COMP INS PMT ADJUSTMENT | 1,739.00 |
| WELLS FARGO BANK N.A. | WATER INVESTMENT | 1,200.00 |
| IPERS | IPERS | 2,893.29 |
| JETCO INC | WATER TOWER REPAIR | 2,115.20 |
| THE JONES LAW FIRM | LEGAL FEES | 96 |
| KOCH BROTHERS | COPIER | 85.46 |
| KONKEN ELECTRIC INC | SWITCH/ELECTRIC SUPPLY | 74.12 |
| KWIK TRIP INC | FUEL STREET DEPT | 362.58 |
| MARCO, INC. | COPIER AGREEMENT | 280.78 |
| MCCLURE ENGINEERING CO. | WWTP BIDDING/SRF | 2,682.00 |
| MENARDS | BATTERY/TOOLS | 253.63 |

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|------------------------------|-----------------------------|------------|
| MID-AMERICA PUBLISHING CORP | MTG MINUTES/ | 221.06 |
| MIKE HEERKES | COMPUTER UPDATE | 69.95 |
| NORTHLAND MOTOR OIL | OIL FOR EQUIPMENT | 283 |
| OFFICE EXPRESS | PAPER | 76.97 |
| PHYSICIAN'S CLAIMS COMPANY | AMBULANCE BILLING | 258.51 |
| THE PENWORTHY COMPANY | BOOKS | 104.31 |
| PURCHASE POWER | POSTAGE | 550.86 |
| DIKE POST OFFICE | POSTAGE FOR UTILITY BILLS | 153.68 |
| PRINT THIS | FLAGFOOTBALL SHIRTS | 653 |
| QUILL CORPORATION | ENVELOPES/CLEANING SUPPLIES | 345.75 |
| RADIO COMMUNICATIONS | PAGERS | 25.36 |
| GRUNDY COUNTY R.E.C. | ELECTRIC WHOLESALE | 39,754.80 |
| SANDRY FIRE SUPPLY | HOSE FIRE DEPT | 410.07 |
| STATE BANK | TRAIL LOAN PAYMENT | 22,422.15 |
| IA DEPT OF REVENUE | STATE TAX | 744 |
| SUPERIOR WELDING | OXYGEN | 43.77 |
| TESTAMERICA LABORATORIES INC | WWTP TESTING | 407.7 |
| UBBEN BUILDING SUPPLIES | BRUSH/FIREDEPT SUPPLIES | 54.4 |
| US CELLULAR | CELL PHONE FIRE DEPT | 84.67 |
| WAL-MART COMMUNITY BRC | BOOKS/DVD/CLEANING SUPPLIES | 228.95 |
| WEBER PAPER COMPANY | MOP/SUPPLIES/GARBAGEBAGS | 284.46 |
| WELLMARK BLUE CROSS AND BLUE | HEALTH INSURANCE PREMIUMS | 3,754.36 |
| TOTAL ACCOUNTS PAYABLE | | 141,728.11 |
| PAYROLL CHECKS | | 15,081.66 |
| **** PAID TOTAL **** | | 156,809.77 |
| ***** REPORT TOTAL ***** | | 156,809.77 |
| general fund | | 42513.68 |
| road use tax | | 4093.72 |
| employee benefits | | 3884.36 |
| debt service | | 24089.65 |
| tif- fox ridge | | 2301 |
| | 399 | 381 |
| water sewer | | 17056.55 |
| electric | | 9551.95 |
| | | 52937.86 |

Mayors Comments - The Mayor would like to thank the community for its support of the playground build and the dugout build. We will still need community support for the concessions stand. He would also like to thanks the City guys for helping these last few weeks at the fields and playground. He would also like to remind everyone that the playground is NOT OPEN yet. There is still work to be done before it is open.

Adjourn – Motion by Cutsforth to adjourn the meeting. Seconded by Cleveland. All Ayes. Carried

Michael Soppe, Mayor

ATTEST:

Lindsay Nielsen, City Clerk

